

BIHAR SPONGE IRON LIMITED.

REGISTERED OFFICE & PLANT : UMESH NAGAR, CHANDIL-832401, DISTT. SARAIKELA - KHARSAWAN, JHARKHAND
PHONE (EPABX) : 06591-232410, 232417, Fax : 06591-232412
E-mail : bsilchandil@gmail.com / Web : bsil.org.in, CIN : L27106JH1982PLC001633

BSIL/CS/SE/2020

17th August, 2020

The General Manager

Listing Centre
BSE Limited
P J Towers, Dalal Street,
MUMBAI- 400 001

SCRIP CODE: 500058

Sub: Intimation regarding Updating E-mail Address and Mobile Number.

Dear Sir,

As per the latest Circular issued by Securities Exchange Board of India vide circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020, exempted for sending the physical copy of Annual Report and AGM Notice to Non Email shareholders for the FY 2019-20. Hence, In order to receive 2019-20 Annual Report of our Company through electronic mode, we hereby request to all non e-mail shareholders to update e mail address and other details in Company Records.

A copy of the updation form is already dispatched to all the Shareholders whose e-mail id is not registered with the Company/RTA. The same is also available on the website of the Company. www.bsil.org.in.

The above information is being issued for the information and benefit of all the Members of the Company and it is in compliance with the MCA Circulars and the SEBI Circular.

Thanking you

Yours faithfully
For BIHAR SPONGE IRON LTD


Himani Mittal
Company Secretary & Compliance Officer



Encl :a/a

BIHAR SPONGE IRON LIMITED

CIN :L27106JH1982PLC001633

Regd. Office: Umesh Nagar, Chandil-832401, Dist Saraikela - Kharsawan, Jharkhand.

Phone : 06591-232410, 232417, Fax : - 06591-232412

Website: www.bsil.org.in; Email: companysecretary@bsil.org.in

PUBLIC NOTICE

UPDATING EMAIL ADDRESSES, MOBILE NUMBER, PAN NUMBER AND BANK ACCOUNT DETAILS OF SHAREHOLDERS

Dear Shareholder,

The Company requests you to register your email addresses and mobile number as per the laid down procedure. This will facilitate the Company for sending Annual Report, Notice of General Meeting and any other important communications through electronically in compliance to General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020 and General Circular No. 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs, Govt. of India and SEBI vide Circular No. SEBI/HO/CFD/CMD1/CIR/P/ 2020/79 dated May 12, 2020 in view of COVID-19.

Registration Procedure:

- (a) Shareholders holding shares in physical form are requested to send following details to the Company's Registrar and Share Transfer Agent Beetal Financial & Computer Services Pvt. Ltd. having office at Beetal House, 3rd Floor, 99, Madangir, Behind LSC, New Delhi - 110062 at this email address at investor@beetalfinancial.com

S. No.	Particulars	Information required
1.	Full Name	
2.	Address	
3.	Email address	
4.	Mobile No.	
5.	No. of Shares held	
6.	Folio No.	
7.	Certificate No.	
8.	Distinctive No	
9.	Original scan copy of PAN and Aadhaar Card	

- (b) Shareholders holding shares of the Company in dematerialized form but who have not registered their email address are requested to approach their respective Depository through Depository Participant. No action is required from shareholders whose email addresses, Mobile numbers and Bank Mandate are already updated in Company/ Depository record.

Further, pursuant to SEBI circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April 2018, wherein the listed company is required to obtain the copy of Pan Card and Bank account details from all shareholders holding shares of the company in physical form. Accordingly, you are requested to kindly furnish the following Documents;

- (i) Self-attested copy of pan card of shareholder including joint holders. In case residents of Sikkim the requirement of Pan Card be substituted with a valid identity proof issued by Government.
- (ii) Original cancel cheque bearing the name of the security holder or copy of bank passbook/statement attested by the Bank.
- (c) For any clarification, please contact Beetal Financial & Computer Services Pvt Ltd. email investor@beetalfinancial.com Phone: 011-29961281.

We seek your co-operation in this regard.

For Bihar Sponge Iron Limited

Date: 04.08.2020

Place: New Delhi

(Himani Mittal)

(Company Secretary)